

Practice Management Workshops and Qualification Programme

In today's increasingly regulated environment, there is an unavoidable need for dental teams to include a range of management and leadership skills. Teams must be able to interpret regulations into policies and working procedures which are fit for purpose and promote a confident and competent teamwork to deliver patient care, which patients can recognise as being effective and efficient.

Health Education England North West (HEENW) offers a comprehensive management skills development training to enable dentists and managers to use tried and tested techniques to enhance the quality of their dental care services and offer an option for participants to achieve a management qualification – in line with the Well-Led Key Lines of Enquiry (April 2018).

The course is built around nationally recognised management standards wholly in the context of the practical requirements for effective and efficient dental practice management.

What the workshops cover

There are six one-day practical and interactive workshops covering the key management areas. The workshops are held every two months and you can attend the full series of six workshops, or simply attend individual days.

The workshops cover

- Building a productive Dental Team
- Coordinating Personal & Professional Development
- Dental Team Leadership & Management
- Effective Resource Planning & Management
- Quality Measurement & Improvement
- Budget Management

The workshops are led by Glenys Bridges who has many years' experience of working with dental practices all over the UK.

The Qualification

For those wishing to gain a formally assessed qualification in dental practice management, there is an option to use the HEENW workshops as the springboard for an Innovate Awarding Level 3 or 4 Qualification in Practical Dental Practice Management.

This programme will be adapted to match the running order of the workshops

Assessments are based on assignments and are workplace based. For the Level 4 qualification participants need to be a practice manager, however this is not necessary for the Level 3 Diploma which is ideal for those aspiring to management.

This is a flexible approach offers learners working toward a qualification, flexibility through support and coaching between sessions to assist their learning - an advantage for HEENW students who have multiple demands on their time

The available qualifications are:

Qualification	Fee	Approx. Duration
Level 3 Diploma in Practical Dental Practice Management	£200	12 months
Level 4 Diploma in Practical Dental Practice Management	£400	12 months

Further support

If you decide to undertake the qualification you will be supported by Glenys Bridges Practice Pathways, a leading provider of management qualifications in dentistry. They will provide you with access to a range of learning materials online, and will assign a tutor to provide a set amount of one-to-one support, provide an online induction and tutorial support. They will also handle all of the registration, assessment and certification procedures.

For more information on the qualification please call 07973 361 390 or visit their website www.glenys-bridges.co.uk