

ILM Level 5 Diploma in Principles of Leadership and Management

Distance learning programme for those with Management Responsibilities <u>Employer and Learner Eligibility Criteria</u>

Employer

Learning is for everyone. Each year tens of thousands of adults gain skills and qualifications they need to progress and increase their employability status and develop their occupational competence.

Work Based Training can be an excellent route to a better education. A structured learning and development programme offers those already in work, the opportunity to develop their skills, continually learn new concepts and progress into other areas where desired.

DenMed recognizes the limited financial resource available for dental practice employers to fund higher level qualifications. It is with this in mind that we have calculated a reasonable and realistic fee for the course.

The ilm Level 5 Diploma allows managers to access training, thus providing them with a whole range of new skills.

Eligibility criteria for acceptance

- Learner has access to management activities
- Support learner to develop skills and enhance knowledge in practice policy and procedures
- Learner has time to train/learn during working hours (applying the theory)
- Permit trainer/assessor access to sensitive information, for the purpose of assessing evidence to demonstrate competence
- Complete all relevant paperwork and authorise learner enrolment onto the course
- Agree to the training provider having access to the practice information and data for the purpose of assessing evidence presented by the learner (at no time will information be passed to organisations for commercial purposes & strict adherence to confidentiality is assured with regard to GDPR)
- Agree to the course fee being paid in two instalments within the stated time frames.

Learner

DenMed have a reputation for being reliable and delivering results. We are able to offer the ilm Level 5 qualification tailored to suit individual needs. Both the content and delivery is customized through a blended learning approach to meet specific requirements.

Blended learning is built around a mix of 'on the job' and 'off the job training/learning', blending both knowledge and theory with practical workplace skills. This means you get the best of worlds, new skills and knowledge is integrated into your day to day management duties.

Our experienced Trainer and Assessor will make the learning process as flexible as possible, ensuring you gain the most from your course.

To undertake the course it is important for you to recognize your responsibilities as a learner so you are able to contribute fully throughout the programme

Eligibility criteria for acceptance

- Work in a dental practice or related work setting
- Have management responsibilities
- Have the capabilities to undertake a management qualification at level 5 (diagnostic undertaken)
- Able to complete assignments over eight consecutive months from start of course (flexibility exists)
- Take part in monthly tutor 1-1 virtual support sessions
- Undertake research in order to develop knowledge and understanding
- Complete assignments within agreed timescales
- Commit to approximately 8 hours self study per week (dependant on individual learning style)
- Grant trainer/assessor access to workplace information and data & examination of work related products (strict adherence to confidentiality is assured with regard to GDPR)
- Complete all relevant paperwork prior to starting the course
- Complete the full course within 12 months from the start date
- Committed to undertaking a level 5 course of study which requires a level of critical thinking in order to achieve the qualification