

J B Training

(Formerly DenMed Ltd)

115 Welford Road Shirley Solihull

West Midlands B90 3HT

jab@denmed-uk.com

ILM Level 5 Diploma in Principles of Leadership and Management (8610)

Unit Descriptors Distance Learning Programme

Unit schedule	Description/Learning outcome & Unit no & title	Aim	Objectives	GDC development outcomes
1	Induction Develop understanding as to the obligations/requirements when undertaking ilm level 5 programme	Provide a general overview of the ilm level 5 leadership programme.	1. Identify individual learning style/s & explore the impact on own learning journey when undertaking this programme 2. Explore requirements of this programme & devise a strategy in order to effectively manage own learning over the stated period 3. Identify opportunities within own organisation to support the learning journey & evaluate how this will assist in achieving the award.	B, C.
2	Understand responsibilities & communication strategies of managers & assess own development needs. 8610 Unit 400 – Understand the management role to improve management performance	Demonstrate understanding of your management role and be able to plan own development.	1. Describe the goals of your organisation and evaluate specific responsibilities of you as a manager 2. Evaluate how interpersonal communication skills affect managerial performance and determine strategies to overcome barriers to effective managerial communication 3. Assess own K&U, skills and behaviour and its affect on your managerial performance & identify areas for personal development	A, B, C, D.
3	Critically assess own beliefs, attitudes and values & compare these with management theories. 8610 Unit 503 – Develop critical thinking	Develop ability to think and reflect critically.	1. Explain the difference between beliefs, attitudes and values, critically assess the impact of beliefs, attitudes and values on your own behaviour 2. Identify management theories relevant to your role & critically assess the impact of your own beliefs, attitudes and values on the management theories 3. Use the critical assessment to evaluate how someone with different beliefs, attitudes & values might interpret the theory different	B, C, D

4	Understand the effectiveness of the organisation & own ability to manage and improve quality. 8610 Unit 501 – Managing improvement	Develop understanding & skills to manage quality in order to plan improvements to meet stakeholder needs	1. Critically assess own organisations effectiveness in managing quality & evaluate own ability to manage quality to meet or exceed stakeholder requirements 2. Develop an improvement plan designed to meet & if possible exceed stakeholder requirements 3. Implement and monitor the improvement plan	B, C, D
5	Understand the need for innovation & change & lead the change process. 8610 Unit 504 – Leading innovation and change	Develop understanding & skills of leading innovation and change.	1. Explain the importance of innovation & change within own organisation & describe the importance of managing change 2. Assess an opportunity for innovation aimed at improvement in own organisation & justify the improvement identified 3. Use a range of techniques to generate innovative options to deliver improvement & evaluate options to determine feasibility and viability	B, C, D
6	Understand financial concepts to inform management decisions. 8610 Unit 502 – Making a financial case	Develop understanding & skills in order to make a financial case	1. Explain differences between capital & revenue expenditure & provide examples 2. Explain how costs are classified & allocated using examples 3. Use a range of financial evaluation techniques to inform a management decision	B, C
7	Understand the principles & benefits of delegation & apply this within own work setting 8610 Unit 404 – Delegating authority in the workplace	Enable you to delegate work effectively and empower others	1. Evaluate the benefits of effective delegation & explain how delegation can be used to empower others 2. Explore & justify an appropriate delegation process & determine how to monitor delegated tasks within your area of responsibility 3. Review the delegated tasks & identify how you can improve your own ability to delegate & empower others.	B, C, D
8	Understand the principles of continuing professional development and apply these within the context of your own development needs 8610 Unit 521 – Managing own continuing professional development	Enable you to take personal responsibility for managing your own development	1. Review personal and work- related development experiences, aims, objectives and priorities 2. Undertake and evaluate planned development activities 3. Review and reflect on learning and its effect on workplace performance	B, C, D

The units have been structured to facilitate sequential learning which underpins a gradual building of knowledge and understanding; however, the learner may choose to detract from the above schedule. The unit numbers and titles are directly transported from the ilm Level 5 Diploma in Principles of Leadership and Management (8610)