

3-Day TRAINING THE TRAINERS

Tutors:

Dr Catherine Haines, former Assistant Professor of Medical Education, Nottingham, now Kings College Medical School

Dr Carole Angel, former Lead for Postgraduate Histopathology Training and Consultant in Renal Pathology for Leeds Teaching Hospital Trust.

Day 1

09:00 – 09:15	REGISTRATION
09:30	WELCOME AND INTRODUCTION Introductions: outline, rationale, structure and objectives of the programme.
10:00	TEACHING AND LEARNING Perspectives on learning levels and approaches to adult learners.
11:00	COFFEE
11:15	AIMS, OBJECTIVES AND COMPETENCE Use of aims and objectives, setting objectives for different types and levels of learning. Relation to teaching and assessment methods. Notions of competence and its measurement in clinical practice
12:15	STRUCTURING LEARNING A framework to optimise learning in a range of teaching methods.
13:00	LUNCH
13:30	MICROTEACHING 1 (two small groups) A chance for practice. Each participant will deliver a short teaching session (10 mins) to a small group of peers, the video of which will form the basis of private reflection and Tutor feedback.
15:00	TEA
15:15 – 17:00	MICROTEACHING (cont.), private viewing and feedback

Day 2

09:30	<p>USING QUESTIONS</p> <p>Purposes of questions. Using different types and levels of questions with learners.</p>
10:15	<p>LECTURING AND INTERACTIVITY</p> <p>Problems and opportunities in lectures. Active lecturing. Using new technology to enhance learning.</p>
11:15	<p><i>COFFEE</i></p>
11:30	<p>FURTHER SMALL GROUP TEACHING METHODS</p> <p>Using small group methods to promote active learning. To include experience of task-based activities, case studies and discussion.</p>
13:00	<p><i>LUNCH</i></p>
13:30	<p>TEACHING A SKILL</p> <p>A systematic approach to teaching a skill and the use of demonstration, practice and feedback</p>
14:15	<p>MICROTEACHING 2 – TEACHING A SKILL</p> <p>Triads will be used for each member to practice teaching a skill one-to-one, with feedback from the third member.</p>
15:00	<p><i>TEA</i></p>
15:15	<p>CLINICAL TEACHING</p> <p>Optimising experiential learning in clinical situations.</p>
15:45	<p>INDIVIDUAL SUPERVISION</p> <p>Supervising and appraising individuals during research or training.</p>
16:20 – 16:30	<p>SUMMARY</p>

Day 3

09:30	<p>GIVING FEEDBACK</p> <p>Characteristics of effective verbal feedback using constructive criticism. This is intended to inform future practice with trainees and the afternoon microteaching.</p>
10:45	<p>COFFEE</p>
11:00	<p>ASSESSING LEARNING</p> <p>Defining assessment - refresher on purposes and types. Designing a grade-related criteria mark scheme for practical work.</p>
12:15	<p>EVALUATING TEACHING</p> <p>Using a written checklist to analyse, evaluate and give feedback on teaching. Evaluating own teaching, sources and methods of feedback, use of peer evaluation.</p>
13:00	<p>LUNCH</p>
13:30	<p>MICROTEACHING 3</p> <p>An opportunity to apply material covered on the course. Each participant will lead a 10 minute teaching session to their small peer group, using an appropriate teaching method of their choice. Each participant will also lead a 10 minute discussion giving feedback on a colleague's teaching session.</p>
15:45	<p>TEA</p>
16:00	<p>CPD & YOUR PORTFOLIO</p> <p>Teaching and training development and your portfolio - the use of evidence and the role of reflection in future teaching development.</p>
16:20 – 16:30	<p>SUMMARY & CLOSE</p> <p>Closure</p>