# New and returning training course HEE office Filton

# The afternoon of Wednesday the 3<sup>rd</sup> of July and all-day Thursday the 4<sup>th</sup> of July

New Trainers to attend on the Monday afternoon and both New and returning trainers all day Tuesday 3<sup>rd</sup> of July.

#### Aim:

To equip Educational Supervisors with the necessary skills and knowledge in preparation for the Foundation Training Year.

## **Objectives:**

By the end of the course Trainers will be able to:

Assess the experience and confidence of their new FD and draw up a training needs analysis.

Monitor their FD during the year using the FT work-based assessment tools.

Use the Foundation Training ePDP.

Plan valuable and relevant tutorials.

Discuss the FD curriculum.

Describe the process of satisfactory completion

## Monday afternoon – New trainers Wednesday the 3<sup>rd</sup> of July

Registration from 1.30 to start at 2.00

- 2.00 introduction and welcome from Associate Dean David Lee
- **2.10** Onwards small group work with all TPDs, working round through stations

#### Sessions to cover

Preparing the Practice and yourself for Your foundation Dentist – Paul Woodhouse

Satisfactory Completion of Foundation training – Philippa Riseley-Pritchard

The e-portfolio – Richard Coates

Planning Tutorials with your Foundation Dentist – Malcolm Prideaux

Providing Feedback and support to your Foundation Dentist – Philip Loughnane

Rapping up with open Question time at the end

We will be aiming to finish by 5.30 pm where you can retire to your local hotel

## 7.30 meet at the hotel for Dinner for dinner at 7.45 for those that want to come along

# Thursday the 4th of July

## 9.15 New trainers registration

**9.30** Recap of what's expected of an educational supervisor during the foundation year — David Lee

## 9.45 registration for returning trainers {returning trainers to be ready to start at 10}

**10.00** Returning Trainers arrive for 1st session

We will be joined by Foundation Dentists from the Bristol scheme

## **Presentation of Project and a Case Presentation Then**

**Group work** - split into groups and rotate

Looking at what has been good about the year and what could have been better

How prepared are new graduates when they leave Dental school

What makes a good Educational supervisor and training practice

#### 10.45 Calibration Video Exercise Malcolm Prideaux

## 11.30 Managing issues that might arise with Foundation Dentist during the year – all TPDs

12.00 to 1.00 Lunch

## 1.00 Mentoring Skill how to support your FD Janine Brook

**4.30** Final question and answer session