

**Keeping patients' personal data secure:
a data protection 2010 update workshop**

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2.00-5.00pm Friday 1st April 2010

1.45pm Registration

2.00pm Start of course

- Introduction to the workshop: A reminder of the key principles of the Data Protection Act
- Collecting, processing and storing personal data
- Keeping personal data secure

3.15pm Discussion with refreshments

3.30pm Recommence course

- Allowing access to personal data
- Personal data and contractors
- Latest developments
- Taking a pragmatic approach to complying with the act
- Action planning and workshop evaluation

5.00pm Workshop close

Aims

The workshop aims to explore the Data Protection Act as it relates to a Dental Practice and offer practical advice in order that attendees may feel confident about complying with this important Act.

Objectives

By the end of this 2½ hour workshop, attendees will have:

- gained key information about the Act's legal and practical implications
- developed an action plan for enhancing compliance with the Act
- decided how they will pass on relevant knowledge and process requirements to others members of their practice