

# Rules & Regulations

Please read the following regarding your health, safety and conduct in the Vesalius Clinical Training Centre (VCTC).

## Health & Safety



- **Protect your clothes:** Gowns must be worn at all times in the lab (aprons are available on request). No PPE is to be worn beyond the changing area.



- **Protect your skin:** Gloves must be worn when handling specimens; do not wear open-toed shoes, tie back long hair and always wash your hands before leaving the lab. Gloves, caps and overshoes are provided by the Centre



- **Protect your mouth and nose:** Do not eat, drink or chew gum inside the lab.
- **Allergies:** If you think you may be developing an allergy to latex or to any other substance in the lab, notify a member of staff immediately

- **Accidents:** Any accident must be reported immediately to a member of staff and an accident form completed

- **Emergencies:** In the event of an emergency local area procedures and practices should be followed. Copies of these are displayed around the suite and are available from the VCTC office

If in doubt about any aspects of health and safety, please ask a member of staff

## Fire Alarms

- Please note that no fire alarm testing is expected today so if the bells ring leave all belongings and follow the nearest emergency exit signs. Please wait on the opposite side of the road to allow fire brigade access. A member of staff will be available to lead you out of the building.

## Smoking

- Smoking is not permitted on the premises.

## Professional Conduct

It is imperative that our donors are treated with respect and dignity at all times. All of the bodies used in VCTC have been specifically donated, with fully informed consent, under the Human Tissue Act, which means there are also legal restrictions concerning their use. **Please be aware that individuals who do not follow the VCTC regulations will be asked to leave.**

### The following rules must be obeyed:



- All users of VCTC should act with respect at all times

- Specimens must not be removed from the lab

- A technician must be informed immediately if a label becomes detached from a specimen



- Cameras and mobile phones are NOT permitted in the dissection room unless permission has been sought and a form completed

I have read and understand the above information and agree to abide by the VCTC rules & regulations:

Full Name: .....

Signature: .....

Date: .....