

Will deliver the following course as detailed below:

An Introduction to Effective Leadership

Date: 16th June 2021
Location: Virtual Via Zoom
CPD Points: 6
Times: 9:15am-4:30pm
Facilitator: Cecilia Miller



People new to the role of leading or supervising others, frequently say that initially they feel out of their depth. Stepping up from one's role in an existing team to leading that same team can be daunting. This one-day course is designed to build confidence in individuals who are about to step up to lead a team. It is also suitable for people new to such a role. The course includes concepts and techniques at an introductory level, and has been designed to be an interactive day with practical exercises, discussions and sharing of individual experiences.

Measurable Aims: At the end of this programme, the delegate can:

- Explain the importance of having role clarity and their Duty of Care to the team
- Describe the 4 leadership styles and identify their own style
- Demonstrate how to give effective feedback
- Identify factors that can help to motivate team members
- Understand how to set sensible and achievable objectives

The Programme Includes:

- Gaining clarity around the role
- Moving from Colleague to Supervisor/Team Leader/Manager
- Leading and motivating the team
- Giving effective feedback
- Dealing with resistance
- Setting objectives
- Managing performance