

MEMORANDUM

From: Clinical Skills Team

Tel: 01302 649107/642053

To:

Date: 20 September 2019

COURSE: Central Line Insertion Session

DATE:

TIME: 14:00 Hrs

VENUE: Clinical Skills Lab, Bassetlaw

Further to your nomination to attend the above training session, I am writing to confirm that a place has been allocated to you.

The venue is the Clinical Skills Lab, **B Floor, near Pathology, Bassetlaw Hospital** (above Clinical Therapy, mid-left area on the enclosed map). On arrival, please press the buzzer on the left for the clinical skills team to release the door lock.

Please note, should the training day fall on any religious festival or you have religious commitments that you must fulfil, we will endeavour to accommodate this. Please do not hesitate to contact the facilitator on the day.

Please ensure that your study leave has been applied for and approved to attend this training session. For further details please contact Cath Smith Tel: 01709 424543, Email: csmith52@nhs.net

Kind regards

Clinical Skills Team