

## MEMORANDUM

**From:** Clinical Skills Team

**Tel:** 01302 649107/642053

**To:**

**Date:** 5 July 2018

---

**COURSE:** Chest Drain Session

**DATE:**

**TIME:** 14:00 Hrs

**VENUE:** Clinical Skills Lab, C Block, DRI

Further to your nomination to attend the above training session, I am writing to confirm that a place has been allocated to you.

The venue is the Clinical Skills Lab, **Ground Floor, C Block, DRI** (lower left area on the enclosed map). You no longer need a code to gain access during core hours.

**Please find the Pre-reading material attached to email.**

Please note, should the training day fall on any religious festival or you have religious commitments that you must fulfil, we will endeavour to accommodate this. Please do not hesitate to contact the facilitator on the day.

Please ensure that your study leave has been applied for and approved to attend this training session. For further details please contact Cath Smith Tel: 01709 424543, Email: Catherine.Smith@rothgen.nhs.uk.

Kind regards

Clinical Skills Team